

Executive Director Job Description

Pennock Center for Counseling

Pennock Center for Counseling is seeking an Executive Director who is a licensed mental health therapist to oversee our programs and lead our organization. This position provides management and oversight of the day-to-day operations of the center and an opportunity to mentor and train clinicians through supervisory relationships with staff therapists and graduate interns. This unique position offers opportunities for personal and professional growth, while impacting the mental health of our clients and enhancing the overall wellness of the community.

The Position

The Executive Director works under the guidance of the Board of Directors and together with the Board is responsible for the long-term planning and development of the organization. This position manages the clinical programs of the center along with administrative tasks.

About Pennock Center for Counseling

Pennock Center, a 501(c)3, charitable non-profit, provides mental health services to the unserved, or underserved populations in our area. Our mission is to increase the accessibility to mental health services for those who are unable to find the help they need due to barriers like cost and location. The center offers sliding fee services for outpatient therapy and low or no-cost classes for targeted groups in our community. Originally established as a program within the First Presbyterian Church of Brighton, we have grown into an independent full-service counseling center. Strategic community partnerships have supplemented our offerings including a working relationship with the local hospital, Platte Valley Hospital (Intermountain Healthcare), and the local school district (27J).

About Brighton

Brighton, the Adams County seat, is an easy commute from most Denver metro areas and residing in the city offers many benefits. Brighton has a rich history as an agricultural center and is now a rapidly growing community with many things to offer.

Responsibilities

- Collaborative work with the Board of Director.
- Oversee the clinical work of staff and interns to ensure effective and ethical practices and provide clinical supervision while monitoring regulations affecting clinical work.
- Coordinate with graduate programs providing interns.
- Develop partnerships with organization stakeholders, shareholders, industry regulators and other relevant parties.
- Assist in identifying potential sources of financial support and spearhead fundraising efforts.
- Represent the organization at social and corporate events in ways that strengthen the mission and communicate the organization's message.

Job Qualifications

- Licensed professional with solid clinical experience and an interest in nonprofit work.
- LCSW, LPC, LMFT or LP required.

Compensation and Benefits

Compensation: \$80-100K per year, depending on qualifications

Pennock Center for Counseling offers a simple IRA retirement plan with a 3% match, healthcare stipend, continuing education, 10 paid holidays and a generous PTO package.

How to Apply

Please submit a cover letter and resume to info@pennockcounseling.org.